



## Individual Options Account: Standing Order Request

Please provide the following details to set up a standing order, i.e. a regular donation to a chosen charity, from your **Individual Options Account**. An administration charge of £2.00 will be debited to your account for each standing required.

### Personal Details

Title:  Initials:  Surname:

Home Address:

Post Code:

Telephone:  Account Reference:

### Standing Order Details

Please tick **START**, **STOP**, or, if changing an existing instruction, **AMEND**. If **amending** an instruction, enter the **new** amount; if **replacing** an instruction, list both charities and amounts and indicate **STOP** for one and **START** for the other.

**Charity 1:**     **START**             **AMEND**             **STOP** (please tick one)            Amount: £

**Frequency:**     **MONTHLY**             **QUARTERLY**             **BI-ANNUALLY**             **ANNUALLY** (please tick one)

**Commencing:**    / / (enter date)

Name:	Address (if small/local charity, or church):
<input type="text"/>	<input type="text"/>

**Charity 2:**     **START**             **AMEND**             **STOP** (please tick one)            Amount: £

**Frequency:**     **MONTHLY**             **QUARTERLY**             **BI-ANNUALLY**             **ANNUALLY** (please tick one)

**Commencing:**    / / (enter date)

Name:	Address (if small/local charity, or church):
<input type="text"/>	<input type="text"/>

**Charity 3:**     **START**             **AMEND**             **STOP** (please tick one)            Amount: £

**Frequency:**     **MONTHLY**             **QUARTERLY**             **BI-ANNUALLY**             **ANNUALLY** (please tick one)

**Commencing:**    / / (enter date)

Name:	Address (if small/local charity, or church):
<input type="text"/>	<input type="text"/>

**I accept Charitable Giving's Terms & Conditions with respect to the operation of my Individual Options Account.**

**Signature:**

**Date:**

On completion, please return to:

**Charitable Giving, Union Mine Road, Pitts Cleave, Tavistock, Devon, PL19 0NS**

