



## Individual Options Account: Amend Funding Details (Web)

Please complete each of the following sections, **Personal Details** and **Funding Details**, to amend the way you fund your **Individual Options Account**:

### Personal Details

Title:  Initials:  Surname:

Home Address:

Post Code:

Telephone:

### Funding Details

Regular funding of at least £10 per month is required through either your pre-tax (**Payroll Giving**) or post-tax (**Bank Standing Order**) income although you may contribute in both methods. Please complete the following sections as appropriate to amend the way you fund your **Individual Options Account**. "Tick" the checkboxes below – either **start** or **stop**, or if changing from one method to another, "tick" **start** for one and **stop** for the other.

#### Payroll Giving

I wish to  start  stop contributing through my employer's Payroll Giving scheme for which the following details are provided:

Employer's Name:

Employer's Address:

Post Code:

Payroll/NI/Staff No:  Amount: £

#### Bank Standing Order

I wish to  start  stop contributing by standing order making regular monthly payments to:

##### Charitable Giving – Collect Account (Details available on request)

and for which details of my bank account and the amount are as follows:

Sort Code:    A/C Number:  Amount: £

Upon opening your account, you will be provided with a Standing Order reference; your bank sort code and account number will assist us in identifying your contributions.

I confirm that, during each tax year (6 April to 5 April), I will have paid an amount of Income Tax and/or Capital Gains Tax at least equal to the tax all charities and Community Amateur Sports Clubs will reclaim on my donations for that year.

**I accept Charitable Giving's Terms & Conditions with respect to the operation of my Individual Options Account.**

Signature:  Date:

On completion, please return to:

**Charitable Giving, Union Mine Road, Pitts Cleave, Tavistock, Devon, PL19 0NS**

