CharitableGiving
we make giving easy

Group Gift Aid Declaration (EPH)

The undersigned, hereby instruct our employer _____ (the **"Agent"**), to deduct the pence from our net pay and to pay it to Charitable Giving (the **"Agency"**) who in their capacity as a charity will act on our behalf to recover through Gift Aid the Income Tax paid on such donations and to credit it, with our donations, to a designated Corporate Options Account for the **Every Penny Helps** scheme held by the **Agency** on behalf of the **Agent** and to distribute the funds held therein periodically to charities nominated and as instructed by the **Agent**, certify that they have paid an amount of Income Tax or Capital Gains Tax at least equal to the tax the **Agency** will reclaim on such donations in the appropriate tax year, and understand that this instruction may be cancelled at any time by informing the **Agent's** payroll office

Title	Forenames	Surname	Payroll/Staff Number	Signature	Date

On completion, please return to: **Charitable Giving, Union Mine Road, Pitts Cleave, Tavistock PL19 0PW**

A Group Gift Aid Declaration may be submitted either with or separate from the Every Penny Helps Contract and Corporate Options Account Application depending on when subscribers are enrolled in the scheme.Subsequent additional subscribers to the Scheme should be advised to Charitable Giving by the completion of either a Group Gift Aid Declaration or separate Individual Gift Aid Declarations, forms which are available from the Downloads, Forms section on our website at www.charitablegiving.co.uk

Every Penny Helps is a scheme administered by Charitable Giving (Registered Charity No 1128013 Company Registration No 6754603) to enable subscribing employees to donate the pence from their net pay via Gift Aid to charities nominated by their employer. Details provided on this form are protected by the Data Protection Act.